

Water Workforce Pathways – Email Template for Teacher Outreach

Subject: Inspiring Future Professionals: Career Presentation Opportunity

Dear [Teacher's Name],

I hope your year is going well!

My name is [Your Name], and I am a [Your Position] at [Your Company]. I am reaching out because I believe your students would benefit greatly from learning about a career in [Your Field].

I would love to schedule a virtual or in-person presentation at your school to discuss the exciting opportunities available in [Your Field]. I can tailor the presentation to your students' grade level and interests.

Potential topics could include:

- [Brief overview of your career]
- [Skills and education required]
- [Job outlook and salary potential]
- [Day-to-day responsibilities]
- [Company culture and values]

I am flexible with scheduling and would be happy to accommodate your class schedule. Please let me know if you are interested in having me speak to your students.

Thank you for your time and consideration.

Sincerely, [Your Name] [Your Title] [Your Company] [Your Contact Information]

[Include a brief bio or link to your LinkedIn profile or company website]

Optional: You can also attach a flyer or brochure about your company or career field for the teacher's reference.

Tips:

- **Personalize:** If you know the teacher or their students, mention something specific about their school or interests.
- **Be concise:** Keep the email brief and focused on the value you can bring to the classroom.
- **Offer flexibility:** Show that you are willing to work with the teacher's schedule.
- **Follow up:** If you don't hear back, send a polite follow-up email.